



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, February 14, 2024 – 1:00 p.m.

Present: Sergeant Brice Nihiser, *Chair*; Sergeant Derek Malone, *Vice-Chair*; Retired Sergeant Michael Kasler; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Operations Manager*; Holly Carr, *Executive Assistant*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Major Matthew Them, *Trustee*

Proceedings:

- At 1:02 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the December 20, 2023, meeting as presented, (motion by Wilt; second by Malone; motion carried unanimously.)**
- Press presented the Administration Committee Charter and 2024 Work Plan and advised there were only minor changes.
- **Motion: To approve the Administration Committee Charter and 2024 Work Plan as presented by staff, (motion by Nihiser; second by Niemeyer; motion carried unanimously.)**
- Roark presented the final 2023 budget comparison and noted HPRS operated 0.21% under budget for the year.
- Roark, Press, and Bradshaw presented a fiduciary performance audit roadmap and reviewed action items and discussed steps being taken in response to the individual recommendations.
- At 2:06 p.m., Nihiser declared the meeting adjourned.
- The next committee meeting is scheduled for 1:00 p.m. on April 17, 2024, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

Approved by Brice Nihiser, *Chair*

April 17, 2024

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.